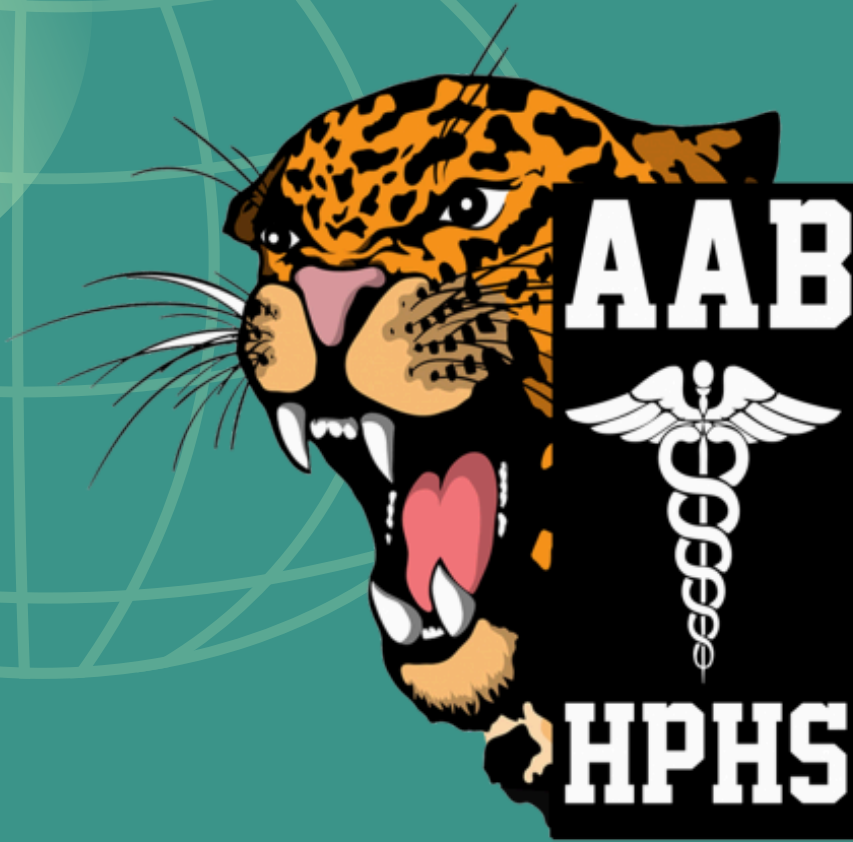


✦ Updated: 4/26/2024

2024-2025



Health Professions High School Student Handbook



Health Professions High School
451 McClatchy Way
Sacramento, CA 95818
(916) 395-5010
www.hphsjaguars.com



Office Directory

Office Hours: 7:30am-4:00pm

Phone: 916-395-5010

Principal:

Holly Buckley ext. 501011
holly-buckley@scusd.edu

Office Manager:

Natasha Riggins ext: 501001
Natasha-riggins@scusd.edu

HAWK Programs Manager

LaCherryl Veal ext: 501027
lacherryl-veal@scusd.edu

Attendance Tech

Taryn Marsh ext: 501031
Taryn-marsh@scusd.edu

Academic Counselor

Maria Solares Luna ext: 501026
Maria-solares-luna@scusd.edu

Lead Campus Supervisor

Rodney Haymer ext:
Rodney-haymer@scusd.edu

**Concurrent Enrollment Academic
Counselor**

Svetlana Neykova ext:
Svetlana-Neykova@scusd.edu

School Librarian

Amy Labson
Amy-Labson@scusd.edu

School Social Worker

Maria Lopez ext: 501165
Maria-lopez@scusd.edu

College and Career Technician

Yu Zhou ext: 501003
yu-y-zhou@scusd.edu

School Nurse

Verbenina Payton ext: 501054
Verbenina-payton@scusd.edu





Staff Directory



Brundage, Nicholas - Biology
Nicholas-Brundage@scusd.edu

Byrnes-Lesieur, Stephanie - CTE Patient Care
Stephanie-Byrnes@scusd.edu

Carter, Megan - Math
Megan-Carter@scusd.edu

DeBiasio, Bonnie - RSP
Bonnie-DeBiasio@scusd.edu

Fallon, Barry - Transition Program
Barry-Fallon@scusd.edu

Houts, Elizabeth- Science
Elizabeth-Houts@scusd.edu

Huber, Carson- Social Science
Carson-Huber@scusd.edu

Hull, Katie - English, Leadership
Katherine-Hull@scusd.edu

Lamm, Catherine - CTE Patient Care
Catherine-Lamm@scusd.edu

O'Cuddehy, Christin - Social Science
Christin-OCuddehy@scusd.edu

Pena, Karen - CTE Patient Care
Karen-Pena@scusd.edu

Perez, Herson - Spanish
Herson-Perez@scusd.edu

Reyes, Richard - Physical Education
Richard-Reyes@scusd.edu

Speights, Scott - SDC
Scott-Speights@scusd.edu

Voelker, Michelle - English, Yearbook
Michelle-Voelker@scusd.edu

Wade, Kelly - Psychologist
Kelly-Wade@scusd.edu


Willover, Valerie - ERHMS
Valerie-Willover@scusd.edu



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About



Arthur A. Benjamin Health Professions High School is nationally known for its career and technical integration of Health and Science curriculum into academic subjects. We are a Linked Learning certified program where students study a rigorous, standards-based health-science focused curriculum and complete the Career and Technical Education Patient Care Pathway. Students are expected to participate in work based learning opportunities with our healthcare partners both at school and in the community.

At HPHS, students are prepared from their first day of 9th grade to enter into a career in the healthcare field and to be ready for college. Honors classes are built into the 4-year plan, classes are rigorous and all electives are filled by Medical Science and Patient Care classes both at the high school and college level. In addition to college classes which are integrated into the Patient Care Pathway, students will also have many opportunities to take college coursework while they are in high school. Expectations for all students are high and our students have many unique opportunities related to college and career.

This handbook is designed to support students academically and behaviorally as they become the professionals every HPHS staff member believes they can be. We are all committed to the success of our students and know they can meet the expectations set forth. These guidelines are here to help all students achieve in a *safe* and *positive* learning environment.

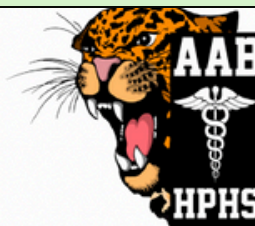
Students will be exposed to many professionals in the local health care community and will be able to participate in enrichment programs, college and career field trips, work-based learning and internships. Many of these opportunities are open to all students but participation can be limited if students are not meeting our academic and/or behavior expectations.

The Sacramento City Unified School District prohibits discrimination, intimidation, harassment (including sexual harassment) or bullying based on a person's actual or perceived ancestry, color, disability, race or ethnicity, religion, gender, gender expression, gender identity, immigration status, national origin, sex, sexual orientation, or association with a person or group with one or more of these actual or perceived characteristics. For questions or complaints, contact equity Compliance Officer and Title IX Coordinator: Melinda Iremonger: 916.643.97446; Melinda-Iremonger@scusd.edu

Bell Schedule



Health Professions High School Bell Schedule 2024-2025



Regular Day (M,T,W,F)

0 Period	7:45 - 8:35 AM
Breakfast	8:20 - 8:40 AM
Period 1	8:50 - 9:49 AM
Period 2	9:54 - 10:53 AM
Period 3	10:58 - 11:57 AM
Period 4	12:02 - 1:01 PM
Lunch	1:01 - 1:31 PM
Period 5	1:36 - 2:35 PM
Period 6	2:40 - 3:40 PM

Early Release Thursday

0 Period	7:45 - 8:35 AM
Breakfast	8:20 - 8:40 AM
Period 1	8:50 - 9:39 AM
Period 2	9:44 - 10:33 AM
Period 3	10:38 - 11:27 AM
Period 4	11:32 - 12:21 PM
Lunch	12:21 - 12:51 PM
Period 5	12:56 - 1:45 PM
Period 6	1:50 - 2:40 PM

Minimum Day

0 Period	7:45 - 8:35 AM
Breakfast	8:20 - 8:40 AM
Period 1	8:50 - 9:30 AM
Period 2	9:35 - 10:15 AM
Period 3	10:20 - 11:00 AM
Period 4	11:05 - 11:45 AM
Period 5	11:50 - 12:30 PM
Period 6	12:35 - 1:15 PM
Lunch	1:15 - 1:35 PM

Finals

0 Period	7:45 - 8:35 AM
Breakfast	8:20 - 8:40 AM
Period 1, 3 or 5	8:50 - 10:55 AM
Nutrition Break	10:55 - 11:00 AM
Period 2, 4 or 6	11:05 - 1:10 PM
Lunch	1:10 - 1:30 PM

Rally Schedule

0 Period	7:45 - 8:35 AM
Breakfast	8:20 - 8:40 AM
Period 1	8:50 - 9:42 AM
Period 2	9:47 - 10:39 AM
Period 3	10:44 - 11:36 AM
Period 4	11:41 - 12:33 PM
Lunch	12:33 - 1:03 PM
Period 5	1:08 - 2:00 PM
Period 6	2:05 - 2:57 PM
RALLY	3:00 - 3:40 PM

Assembly Schedule

0 Period	7:45 - 8:35 AM
Breakfast	8:20 - 8:40 AM
Period 1	8:50 - 9:42 AM
Period 2 (11th/12th)	9:47 - 10:39 AM
Assembly (9th/10th)	9:47 - 10:25 AM
Period 2 (9th/10th)	10:30 - 11:22 AM
Assembly (11th/12th)	10:44 - 11:22 AM
Period 3	11:27 - 12:19 PM
Lunch	12:19 - 12:49 PM
Period 4	12:54 - 1:46 PM
Period 5	1:51 - 2:43 PM
Period 6	2:48 - 3:40 PM

Campus Map

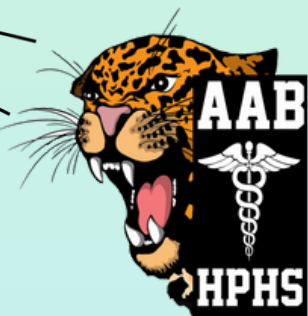
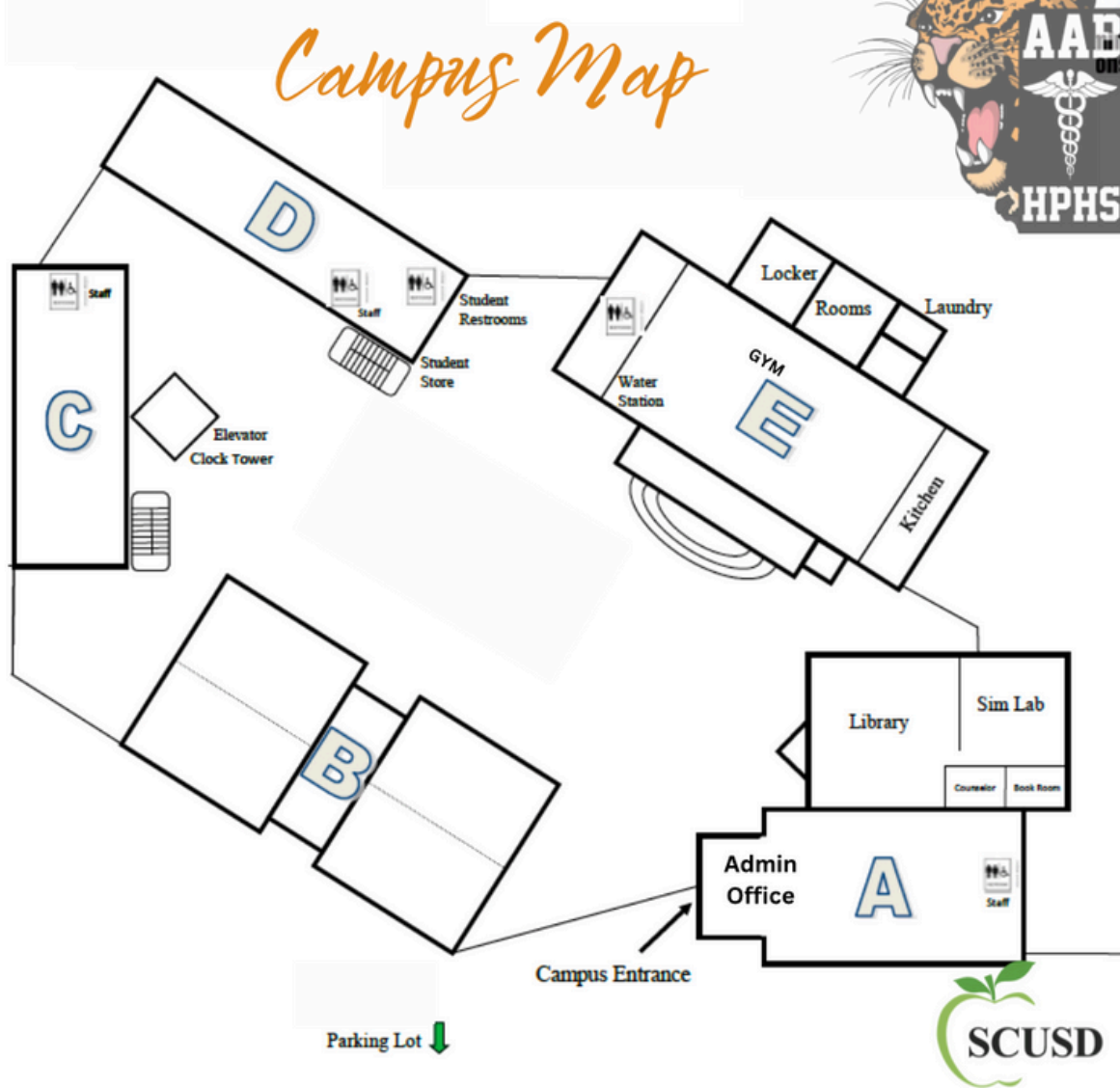
HEALTH PROFESSIONS HIGH SCHOOL

Classrooms

B-1 Dr. Lamm
Healthcare Essentials and Patient
Care Anatomy Lab
B-2 Liz Houts
Biology and Chemistry
B-4 Nick Brundage
Biology & Anatomy
B-5 ATP Program

C-1 Scott Speights - SDC
C-2 HAWK Classroom
C-3 Classroom Library
C-12 ASB & Leadership
C-13 Herson Perez
Medical Spanish
C-14 Bonnie DeBiasio - RSP

D-1 Karen Pena CTE Health Care
Seminar
D-2 Carson Huber
Social Science
D-3 Megan Carter
Integrated Math 1-3
D-4 Maria Lopez
School Social Worker
D-11 Testing Room and College
Success
D-12 Katie Hull
English, ASB
D-13 Christin O'Cuddehy
Social Science
D-14 Stephanie Byrnes
Patient Care: Med Sci 1 & 3
D-15 Michelle Voelker
English, Yearbook
D-16
Medical Science Sim Lab CTE
Patient Care Classes
Gym: Mr. Reyes
Librarian: Amy Labson
College and Career Tech: Yu Zhou



Regional Transit

All students receive Sacramento Regional Transit Passes free of charge. These passes are distributed to students by the front office at the beginning of each year. The Regional Transit Office is located at 1225 R Street in Sacramento. The 51 and 38 have stops close to the school. For more information call (916) 321-2877 or visit www.sacrt.com.

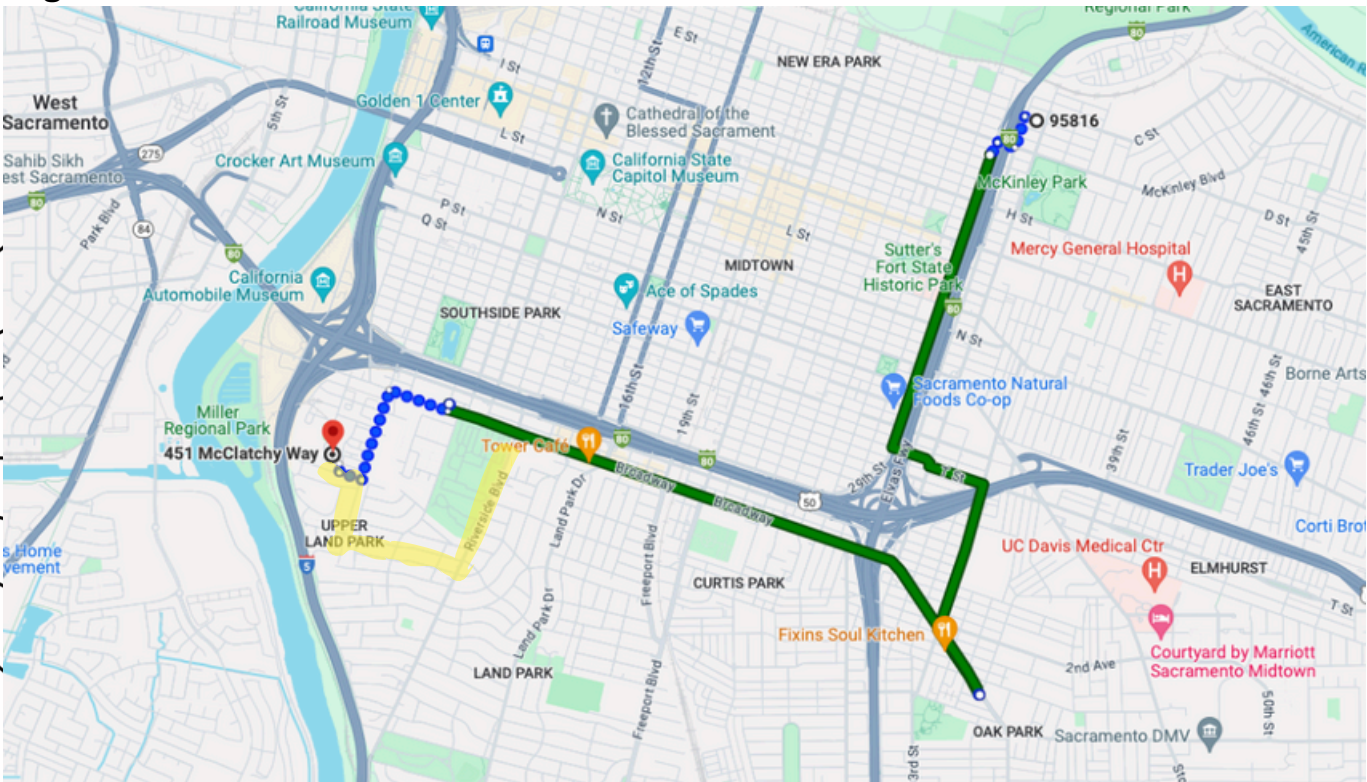
BICYCLES and SCOOTERS

Bicycles, skateboards, roller blades, “roller shoes” or any item that may cause a nuisance are not to be brought on to campus during school hours. Students who use this form of transportation to and from school must store those items during the entire school day, and those items may not be ridden on school grounds at any time. Bicycles and skateboards must be stored in the provided storage areas. Students may not lock bicycles on any gate fencing unless located within the bike storage area. HPHS accepts no responsibility for lost or stolen skateboards/bicycles that are stored anywhere on campus.

Traffic Updates:

5th Street @ Broadway is currently closed to traffic due to a construction project. To get to Health Professions High School take the detour (detour highlighted in yellow) to Riverside, turn right on Vallejo, right again onto 5th street, then left at McClatchy Way. Health Professions High School is on the right hand side.

Regional Transit Route marked in Green.



Communication



SCHOOL COMMUNICATION AND WEEKLY UPDATES

The primary means of communication between the school and families is through email and phone calls. It is important for all families to keep their contact information up-to-date in Infinite Campus. If emails or telephone numbers change, please let the Office Manager know so that we can help you update your information.

Families may also receive text message updates from administration and teachers, and can follow current events and updates on Instagram, Facebook and the school website at www.hphsjaguars.com (see link icons below).

EMERGENCY INFORMATION CARDS

State laws require that an updated emergency card be kept on campus at all times. HPHS students must have a completed and signed emergency card on file to attend school events, field trips, dances, etc.

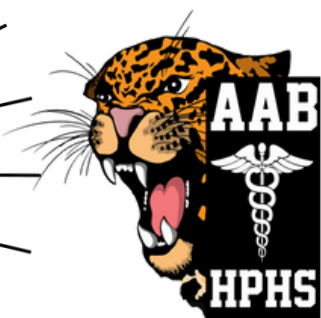
In case of emergencies, it is important that BOTH sides of the emergency card are filled out. Emergency cards will be handed out the first week of school and may also be obtained in the school office. We will use the Infinite Campus calling system in case of emergencies. It is imperative that we have correct emergency information at all times so please call the office at 916-395-5010 if your contact information has changed.

CHANGE OF ADDRESS

If at any time during the school year you change your mailing address or phone number, please update this information in Infinite Campus or report this information to the Attendance Clerk.

PERSONAL MESSAGES/DELIVERIES

Personal messages/gifts will NOT be accepted and/or delivered to students unless there is an emergency. Determination of “an emergency” is at the discretion of the staff. **WE DO NOT ACCEPT meal delivery services**, or flowers or balloons for delivery to students; any such deliveries will be denied by school site staff.



Attendance




We have high expectations for the students at HPHS and believe that all of our students are capable of achieving at high levels. **Students are expected to maintain at least 95% daily attendance.** The staff is very dedicated to student success so in order to help your student succeed, they need to be at school, on time, every day, for the entire day.

Students are responsible to be on time, which means to be in the right place and manner that a teacher requests in their classroom. Students are expected, and required by law, to attend classes on a daily basis. HPHS will maintain accurate attendance records and will notify parents and guardians if their student is absent or tardy. Students with good attendance records generally achieve higher grades, enjoy school more, and are more likely to be employed after graduation.

Parents and guardians are required to notify the school on the same day as an absence by calling the school office and speaking with the Attendance Technician. Absences are required to be verified within 14 days in the Infinite Campus system. Parents and guardians are also expected to bring a note from their child's doctor upon the student's return to school. Frequent absences or tardies may result in placement on the "No-Go List", Engagement Support Plan meetings and/or the SARB process.

According to state law, absences may be excused due to:

- Illness
 - Medical or dental appointment
 - Funeral services of an immediate family member
 - Jury duty
 - Illness or medical appointment of a student's child
 - Court appearance
 - Religious holiday or retreat
- 

In addition to those reasons specified by state law, Health Professions High School recognizes absences may be excused due to school-sponsored activities, including:

- Sports
- Academic/arts performances, exhibitions, and competitions,
- Approved field trips

A student with an excused absence is expected and shall be allowed to complete all assignments and tests missed during the absence that can be reasonably provided and, upon satisfactory completion within a reasonable period of time, shall be allowed to earn full credit. The teacher shall determine the tests and assignments reasonably equivalent to, but not necessarily identical to, the tests and assignments that the student missed during the absence (Education Code 48205).

Attendance



CLEARING ABSENCES

Absences should be cleared in a timely manner. Students have THREE (3) DAYS to verify the reason for absences prior to their being considered “unexcused.” Verified absences will be coded by attendance clerks with specific excuse notation for each individual absence: e.g., funeral, illness, medical, activity, etc.

CA Education Code provides guidance of what constitutes an excused absence. [It can be found here.](#)

UNEXCUSED ABSENCES

All absences that do not fall under one of the specified categories listed above shall be recorded as unexcused. Specific examples of absences or lateness that shall be recorded as unexcused include, but are not limited to:

- Cutting class
- Oversleeping
- Missing the bus
- Vacations or extended holidays

UNEXCUSED ABSENCES & the “No-Go List”

Students with **less than 90% attendance (5 or more unexcused absences)** in a quarter will be placed onto the “No-Go List” and will be unable to attend field trips or events (such as dances, games, field-trips & Work-Based learning) unless an improvement plan is developed and signed by both student, parent/guardian and admin. The “No-Go List” resets each quarter so that all students have the opportunity to improve their attendance and participate in school events and activities.

***Teachers are under no obligation to provide tests or assignments or provide makeup work for students whose absences are unexcused. The teacher has sole discretion in the decision to award full, partial, or no credit for missed assignments during unexcused absences.*

Tardy Policy

TARDY POLICY

The **Tardy Policy** is part of the attendance policies on the campus. Students must arrive to all classes (periods 1-6) on time everyday. **Students who are tardy to any class must attend Professional Development (PD) during lunch on the day after they arrive at school or any of their classes tardy.** Punctuality and professionalism are essential elements to success in college and career. Health Professions High School believes in supporting students to develop this skill set. The PD course will be assigned by either the Attendance Clerk, Office Staff, or any teacher on campus. Students must serve when they are supposed assigned or a phone call home will be made to parents to further discuss the need for the student to attend. Failure to attend Professional Development on more than one occasion will result in lunch detention being assigned.

Students with excessive tardies (10 or more per quarter) or those who fail to attend lunchtime Professional Development Sessions will be placed on the “No-Go” list and will not be able to attend home sports games, dances, or other extracurricular activities. Athletes on the No-Go List will be benched for games and may be placed on an attendance/academic improvement plan (they may still practice with the team).

Excessive tardies could also result in the beginnings of the truancy process. We encourage families to monitor their student’s attendance on the Infinite Campus and speak with your students about the importance of being on time.

Keys to Successful Attendance

- Be inside the classroom when the bell rings to be considered “on-time” for class. Teachers have the discretion to require you to be in your seat when the bell rings to be considered “on-time” for class.
- Obtain a pass from the office before entering class if you are tardy.
- It is the student’s responsibility to get make-up work after an absence. Speak with your teacher immediately upon your return. Note: Refer to your class syllabus for your teachers’ make up policy.
- Contact us if you are having issues with transportation, bus passes or anything that impacts attendance at school. We want to work with you before any issues begin.

Early Dismissal

EARLY DISMISSAL

Students who become ill during the day must report to the Office and the office staff will place a phone call to parents at that time. If it is determined that the student should go home, office staff will make the necessary arrangements.

Messages for your child are welcome and will be taken at the Main Office at (916) 395-5010. We will deliver the message to your child immediately. **Please do not call or text students on their cell phones as they will be confiscated if used for texting in class.** Early dismissals must be done by calling the office and to avoid disruption to the learning environment, no early dismissals will be given in the last 15 minutes of the day except in cases of emergency.

Parents are asked to send a note to the attendance office with their student on the morning of an appointment to allow staff to arrange for their dismissal from class.

STUDENTS WHO ARE 18 YEARS OLD

Students who reach the age of 18 may be able to write their own notes for attendance provided the parent/guardian has appeared **in person** to meet with and Administrator and sign a release form authorizing the student to write his or her own notes. It is important that eligible students take this privilege seriously and are aware of the consequences associated with misuse.

Parents are advised to maintain supervision of their adult students to ensure that they complete all requirements for graduation. Students wishing to participate in work-based learning opportunities, field trips, graduation ceremony and senior activities, must stay off the No-Go List, so regular and on-time attendance are important.



CTE Program & Graduation Requirements



Career and Technical Education (CTE) Patient Care Pathway

Research shows that participation in hands-on learning experiences and completion of a career and technical education pathway improve outcomes. **All students at Health Professions High School participate in the Patient Care Pathway and must complete all four years of Medical Science classes.**

Medical pathways are by nature rigorous and science rich and it is important that students considering enrolling at HPHS have an interest in science and/or a desire to pursue a career in the healthcare field. The mission of HPHS is to provide *all* students the opportunities, knowledge and skills to succeed in college and future careers in healthcare and our vision is to increase the diversity of health care leadership in the greater Sacramento region, thereby improving health outcomes for multiple underrepresented communities. HPHS students regularly interact with industry professionals in the community. Therefore, it is important that students are able to interact respectfully and professionally at school and during work-based learning opportunities as they are representatives of our school. **Student participation in Open House and Back-to-School Night is required and counts as community service hours.**

Graduation Requirements:

225 credits are required for graduation. All students are enrolled in A-G college preparatory classes and participate in our Career and Technical Education Patient Care Pathway. In addition, students are required to participate in work-based learning, and complete at least 10 hours of community service each year.

For the diploma of excellence, students must earn A's in all of the Medical Science Patient Care Pathway classes, complete at least 50 hours of community service *and* 50 hours of service or internship in medical settings and maintain 95% attendance.

Dual-Enrollment Opportunities:

Health Professions students are encouraged to enroll in College classes during their time at HPHS. Our goal is that our students will graduate with at least 12 college credits completed during high school. Our College and Career Specialist supports students in selecting appropriate courses and with the application process.

Medical Pathway Program of Study



Participation in our Medical Science Patient Care Pathway at Health Professions is a requirement for all students except those in our SDC programs. All students enrolled in the General Education Medical Pathway program at Health Professions High School can expect to take the following courses:

9th

10th

11th

12th

All students also have the option of enrolling in a 0 period College Success Class.. Interested families should reach out to our Academic Counselor, MJ for more information and to enroll: Maria-solares-luna@scusd.edu

Honors English 9

**Medical English
10**

**Honors English
11**

English 12

**Integrated Math
1**

**Integrated Math
2**

**Integrated Math
3**

Yearbook/ASB

Medical Biology

**Medical
Chemistry**

**Anatomy &
Physiology**

**Elective or
Concurrent
Enrollment**

**Ethnic Studies
Geography**

World History

US History

**US Gov
Economics**

**Medical Science
1**

**Healthcare
Essentials**

**Medical Science
3**

**Healthcare
Senior Seminar**

**Physical
Education**

**Spanish 1 or
Medical
Spanish**

**Spanish 2 or
Elective**

Physical Education

*All students have the option of enrolling in before and/or after school programs. Students who plan on taking additional college classes are highly encouraged to enroll in our 0 Period College Success Class

** Students receiving special education services and who are placed in the Special Day Class program may have a different schedule.

Work-Based Learning

 2024-2025

Arthur A. Benjamin Health Professions High School offers students many opportunities to connect academic coursework with real world situations within a variety of medical fields through the Medical Science Patient Care Pathway. Please encourage your student to sign-up for the different summer internships, and site visits and industry tours which are offered through the year. An updated emergency card and **HPHS School Scrubs** or professional dress are required at all times when attending these functions (dress slacks/skirts, dress shoes and dress shirts/blouses).

Parental permission slips must be signed and in the office before a student can participate in an off-campus activity. **Student must be in good standing and all criteria to participate needs to be met in order to participate in WBL opportunities.** The criterion to participate depends on the school-related activity and will be determined by the advisor (grades, GPA, behavior, not on No-Go list etc.). SCUSD Board Policy does not allow for verbal/over the phone authorization.

Students are strongly encouraged to participate in summer internship opportunities which are advertised in student announcements throughout the year. The Student Announcement slides are posted on the school websites for families to review each week.

College and Career



2024-2025

One of the primary goals of high school is to prepare students for careers beyond college. At Health Professions High School, students have the option of enrolling in college classes to make accelerated progress toward their college and career goals. Students should carefully consider their career and educational plans and select classes and a concurrent-enrollment plan to best reach their goals. The College and Career Information Specialist is located in the Library and provides the following services:

- Support with Concurrent-Enrollment at Los Rios CCD
- Assistance with decision-making.
- Specific information on thousands of jobs, including training requirements.
- Identification of high school prerequisites for college.
- Identification of high school courses to prepare for various occupations.
- Information on trade/vocational training.
- Information on the Work Based Learning and Internship Opportunities for students
- Computer use and printing resources.

Students who successfully complete college classes will receive credits toward both their high school and college graduation requirements. The Los Rios Community College classes which our students are frequently enrolled in include but are not limited to:

EMT 300: Basic Life Support
EMT 109: Emergency Medical Responder
EMT 299: Public Health First Aid
AH 311: Medical Language for Health Care Providers
AH 108: Intro to Health Occupations

Expanded Offerings for 2024-2025 may include:

AH 301: Healthcare in a Multicultural Society
HCD 110: Building Foundations of Success
Nutri 300: Nutrition
EDUC 300: Human Development: A Life Span

To support students who are concurrently enrolled, we offer a College Success elective for Juniors and Seniors as well as a 0 Period College Success class for all students.



Grades

2024-2025

Grading Policy

Report cards are sent home four times a year as well as progress reports every four weeks. Grades are earned on an A-B-C-D-F scale. Students receive five credits per class per semester. Citizenship grades are given for conduct and behavior. Please use **Infinite Campus Parent Portal** to track your student's progress and grades. Grades are expected to be updated once a week.

Please see our Office Manager or Academic Counselor for questions about grades, schedules, transcripts, classes, course changes, or add/drop/withdrawals. They can be reached in the Main office at (916) 395-5010.

Make-up Work After an Absence

When a student is out or plans to be absent for more than 3 days due to an **excused** absence, parents should request homework by calling the Attendance Office before 8:00 a.m. Teachers will not be able to prepare student work on the same day as the request is made. It is requested that teachers be given a the same number of days as the student absence to prepare the student work. Example, if a student is out for 3 days then teachers will need 3 days to prepare work.

****Students who are out for unexcused absences may not be able to make up work, assignments or tests****

Schedule Changes and Add/Drop Deadlines

Health Professions High School is a small specialty high school and therefore has very little options for schedule changes. All students in the general education program are expected to take the core academic classes offered and all of the Medical Science Patient Care CTE classes. Any schedule change requests must go through the academic counselor, special education teacher (if applicable) and must be approved by administration. Schedule change requests will be considered on a limited, case-by-case basis (based on student graduation needs, class capacity, and master scheduling constraints.)

Credit Recovery and Summer School

Credit Recovery is available throughout the year and during summer school for students who need to make up missed credits. Students significantly behind on credits may be advised to consider alternative schools to make up required credits in order to graduate on time.



Work Permits ←

2024-2025

California State law allows minors 16 years and over to work during the time school is in session with a valid work permit. If you are under 18 years of age and wish to work, you must obtain a work permit application. All unexcused absences must be cleared **BEFORE** a work permit will be issued.

Once a work permit has been issued, students must meet the following standards in order to keep it.

1. All absences must be cleared.
2. At least 95% attendance with tardies included.
3. Successfully pass all classes or earn at least a 2.0 GPA.
4. Be in good standing at school and not on the No-Go List for attendance, behavior or grades

If you cannot successfully meet these standards, your Work Permit will be revoked for at least one quarter. All work permits expire 5 days after school starts, thus making it necessary to obtain a new work permit each school year. Work permits are issued by the Attendance Technician, Taryn Marsh at the discretion of administration. **Please reach out to Taryn Marsh at: Taryn-Marsh@scusd.edu for more information.**

Textbooks and Chromebooks



2024-2025

Acceptable Use Policy

In order to access technology at HPHS, students must follow the SCUSD acceptable use guidelines that are sent home and must be signed and returned. Students who do not follow these policies (including using proxy sites or blocked sites) can lose their access to computers and technology at school. Remember that use of technology is critical for students to be successful, but it is also a privilege. Please refer to the district handbook for specific questions regarding this policy. ***The staff at Health Professions reserves the right to, at any time, add, delete, or modify the above policies and restrictions. We reserve the right to examine and confiscate any storage device (USB flash drive, etc.) used on campus.***

Chromebook Expectations:

- Students will check out Chromebooks and Textbooks as needed at the Library during the first week of school.
- Students should bring Chromebook and Charger every day.
- Handle with care: Do not walk around while CB is open, double check when closing, store safely and keep device clean
- Students are responsible for Chromebooks. Immediately contact the office if it is lost, damaged, or stolen.
- Headphones can be checked out if needed. Students may use personal headphones.
- Help Desk Link: For forgotten passwords or difficulty with log-in students will need to ask a teacher or staff member to submit a Tech Ticket to support@scusd.edu

CLASSROOM LIBRARIES

Many of our teachers have classroom libraries and students are encouraged to peruse these offerings and check the books out directly from their classroom teachers.

LIBRARY

The library is open from 8:50AM. until 3:40PM **when Library supervision is available** and staffed by either our College and Career Technician or Staff member. Students with overdue books, textbook fines or other bills will not be allowed to check out additional books until bills are paid. Eating in the library is not permitted and reasonable quiet is expected. Students should have a hall pass from their teachers and there must be supervision available for students to work in the library.

Textbooks and Chromebooks



2024-2025

Care of Books, Supplies and Equipment

Students are expected to take care of all supplies, whether they use them on campus or they are checked out to them. Students will be held financially liable for any/all equipment that is damaged or destroyed, especially computers and textbooks.

1. Textbooks are provided for use by students and remain the property of the Sacramento City Unified School District. Students are responsible for returning textbooks checked out in their name in good condition, with no more wear and tear than usually results from normal use (SCUSD BP 6161.2).
2. Each student is responsible for all textbooks checked out under his/her name and is subject to fines if books are lost or damaged. Students or parents/guardians are responsible for the current replacement cost of the materials (SCUSD BP 6161.2 and CA Education Code 48904).
3. Payment can be made by cashier's check, money order or cash. Checks for lost or severely damaged books are made out to Sacramento City Unified School District. If the book(s) are later found (within 9 months) and returned, a refund check will be issued by the district. A receipt must be presented in order to receive a refund.
4. Fines may be waived in instances of unusual circumstances at the discretion of the principal, his/her designee or the district. Students may complete service hours in lieu of cash payment for damaged or lost textbooks.
5. When materials are damaged but still usable, the student will be charged as follows:
6. All textbooks must be returned by students at the end of every school year. If not, the district may withhold the student's grades, diploma, transcripts, and yearbook until restitution is made or an agreement is reached with the site administration (CA Education Code 48904). The student may also be denied participation in school privileges or graduation activities (SCUSD BP 6161.2).

I LIKE
BIG
BOOKS
AND I
CANNOT
LIE



Student Activities

2024-2025

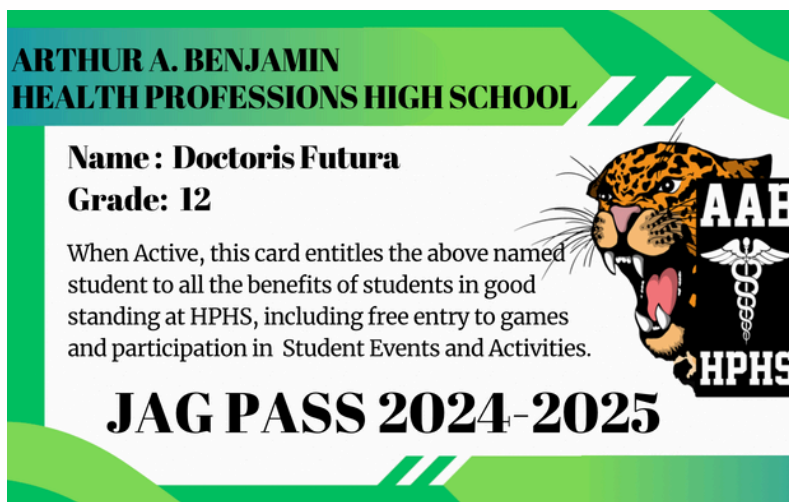
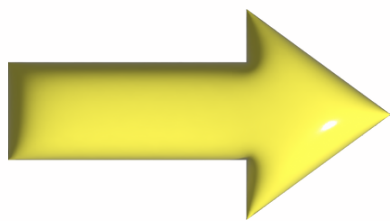
OVERVIEW

Health Professions High School is a small school with a lot to offer, from Academics to Athletics, the extra-curricular programs at HPHS offer a way for all students to round out their high school experience. Clubs and athletics are a great way to learn leadership and social skills that can't always be learned in the classroom. Clubs at HPHS (like Dance, Latino, and HOSA) are student driven and may vary year to year. To start a club, students need to find an adult advisor and their club petition must be approved by Student Government. For a complete listing of all student clubs please visit our website at www.hphs.jaguars.com.

SCHOOL EVENTS and the “JAG PASS”

All students are encouraged to participate in school activities such as sports, games, field trips rallies, dances, etc. As such a “**Jag Pass**” will be provided to all students at the beginning of the year. This pass will provide free entry to school games along with other benefits throughout the year. Students who are on the “**No-Go List**” will have their passes temporarily revoked and will not be able to attend school events, games or field trips until they are removed from the “**No-Go List**” and their “**Jag Pass**” has been reinstated.

**JAGG
PASS**



RALLY EXPECTATIONS

- Individual class spirit should be expressed in positive cheering for that class and with posters.
- All performances at rallies should be greeted with enthusiastic support.
- Students will sit by class in designated areas.
- Individuals, groups, or classes will not boo, jeer or otherwise denigrate any other class, group or individual.

All student discipline rules are enforced at rallies. Students will defer to the instructions and corrections of all school staff at rallies. Failure to comply with the above expectations may result in student discipline and/or suspension or cancellation of future rallies.



Senior Activities

2024-2025

SENIOR ACTIVITIES

Senior year is an exciting and fulfilling time for students! As a senior at Health Professions High School, understand that you must follow all school rules as outlined in the 2024-2025 HPHS Student Handbook and the SCUSD Student Conduct Handbook. Please recognize that you are a role model on campus and that your actions and behaviors should set a positive example for younger students. To participate in events and activities, all seniors need to sign the **2024-2025 Senior Contract**.

Seniors must remember that:

- Commencement is a privilege, not a right. Students who behave in ways serious enough to warrant suspension place their participation in the commencement exercises at risk.
- Senior “pranks” are not permitted. Students who participate in such activities place their participation in the commencement exercises at risk.
- Students who do not adhere to behavioral expectations may be removed from the ceremony

Seniors may not be able to participate in senior activities and/ or the graduation ceremony if on the “No-Go List” and/or:

- They have excessive tardies and absences (minimum 90% attendance rate to walk the stage)
- They are suspended for any reason in the 2nd semester.
- They are failing any of their second semester classes.
- They have multiple referrals for discipline issues.

Click here for the **2024-2025 Senior Contract**.





Dances

Health Professions students must have a current student ID in order to attend dances and the ID must be presented at the door. No exception will be made, even for students who are visually known to the administrator and school staff.

Behavioral expectations are still in effect during school dances. Students who violates these rules will be asked to leave. Students who engage in disruptive or unsafe behavior during a school dance will NOT be warned. Instead, parents will be called and students will be asked to leave the dance immediately. Students who violate any school rules while at prom are subject to administrative actions including suspension upon the next school day.

DANCE GUEST PASSES (Health Professions student as host)

Students may be allowed to bring one pre-approved guest to a dance provided all of the following conditions have been met:

- Guests **MUST** accompany the host student to the dance.
- Guests must be at least in the 9th grade and no older than 20 to attend a dance.
- Guests must have a picture ID with birthdate.
- Guests must follow all school rules, **NO EXCEPTIONS**.
- All debts must be paid prior to the dance.
- Host must be in good standing (discipline, attendance, etc.).
- All guest request forms must be on the desk of the office manager no later than 3:30 p.m. on the Monday prior to the date of the dance.
- Guest Passes for any dance may be picked up in the office before and after school, during passing periods, and during the student's lunch
- Guests must have approval from their home school administration
- Guests will be approved at the discretion of the administration.

DANCE GUEST PASSES (HPHS Student as guest)

- Requests for other school dances require a 24-hour turn around. Please plan accordingly.
- Students with poor attendance, recent discipline issues or who are on the "NO-Go List" will not be approved to attend a dance at another school.

Athletics



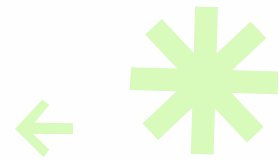
HPHS is part of the Small Schools Sports League which competes in Co-Ed Outdoor Soccer, Volleyball, and Basketball against the other SCUSD Small Schools. A participation eligibility contract, updated emergency card and physical must be signed and delivered to the Athletic Director before participation begins. Students must satisfy the academic (minimum 2.0 with no F's) and behavior standards to be eligible to play. Additionally, either the principal or the coaches may unilaterally remove a student from participation based on behavior. Athletes are students first, and must be in good standing to participate.

Fall Sports (Starting in August)	Winter Sports (Starting in November)	Spring Sports (Starting in February)
Co-Ed Soccer	Co-Ed Volleyball	Co-Ed Basketball








Student Expectations



Health Professions High School is a small specialty high school and a school of choice for students interested in exploring and preparing for careers in the healthcare industry. As students work closely with industry professionals and leaders, there is a high expectation for professionalism for all students on campus.

Please review the following expectations prior to signing the [Student & Family Commitment for the 2024-2025 School Year](#):

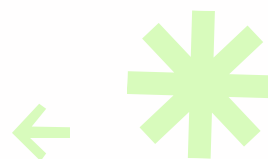
- **Health Professions High School has a scrub uniform policy.** Scrub uniforms are required daily. (**School and college tee-shirts may be worn with scrub bottoms on Spirit Days only.**) Free dress days will be communicated with families and students out of uniform will be asked to check out a loaner uniform in the office or have a parent deliver scrubs during the school day.
- All student cell phones are to be turned off and stored in the classroom storage boxes during instructional time.
- Students are expected to attend school at least **95%** of the time.
- Excessive absences, tardies, behavior referrals, or failing grades may result in placement on the NO-GO List for school events and or field trips.
- All students are expected to be respectful of their peers and school staff and to work to resolve conflicts in a professional manner with teachers and administration.

  			
C	A	R	E
Communicate	Advocate	Respect	Empathize
<ul style="list-style-type: none">• Communicate with adults and peers in a professional manner• Actively participate and engage• Collaborate with classmates and teachers	<ul style="list-style-type: none">• Share, encourage and value diverse ideas• Check-in on friends and others• Ask questions, seek support• Advocate for self and others	<ul style="list-style-type: none">• Use appropriate language• Value and respect diverse thoughts, opinions, and cultures• Be prepared and on time to classes and community commitments	<ul style="list-style-type: none">• Listen and ask questions• Seek to understand the experiences of others• Be kind and inclusive

#JaguarsCare



Student Expectations



It is important to establish an atmosphere in which all students can learn and teachers can teach. No students will be allowed to infringe upon the rights of others. The administration will support teachers in maintaining discipline of students. Students are responsible for their behavior and are subject to suspension or expulsion for any of the acts listed in [California Education Code 48900](#) when the act is related to school activity or school attendance. Students are also subject to search and backpack safety checks with reasonable suspicion Ed. Code 49050-49051.

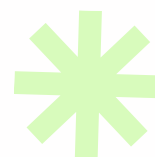
To ensure the safety of ALL students on campus Health Professions High School regularly conducts backpack safety checks when/if concerns arise. A pupil may be suspended or expelled for acts related to school activity or attendance which occur at any time, including, but not limited to, any of the following:

- While on the school grounds
- While going to or coming from school
- During the lunch period whether on or off the campus
- During, while going to, or coming from a school sponsored activity.

Students accumulating 10 days of suspension are subject to expulsion or involuntary transfer to another school or to an alternative program. Disciplinary action will be taken if a student's behavior is disruptive to the instructional process or causes a danger to persons or property. Students and parents have a right to appeal disciplinary action taken against a student. A meeting must be requested with the principal/designee prior to any further appeal. (E.C. 48914). More information about student standards of behavior and progressive discipline may be found in the SCUSD Parent and Student Rights Notification and Standards of Student Behavior Handbook on the district website.




Student Expectations



Discrimination, harassment, intimidation, threats or bullying of students or staff, including sexual harassment, hate-motivated behavior, cyberbullying, hazing or initiation activity, extortion, or any other verbal, written, or physical conduct that causes or threatens to cause violence, bodily harm, or substantial disruption is **NOT ALLOWED**. Derogatory behavior, gestures, and/or comments directed to an individual or group based on age, sex, sexual orientation, gender identity, religion, race, national origin, handicapping condition or any other basis made unlawful by federal, state or local law is **NOT ALLOWED**. No individual or group shall, through physical, written, verbal, or other means (including social media), harass, sexually harass, threaten, intimidate, retaliate, cyberbully, cause bodily injury to, or commit hate violence against any student or school personnel.

To report any act of bullying, harassment, discrimination, intimidation etc., please contact any staff member or the Principal immediately. All reports of bullying, harassment, discrimination, or intimidation are taken seriously and are acted upon immediately. Please see the [SCUSD website](#) in regards to additional information on bullying prevention and reporting.

			
C	A	R	E
Communicate	Advocate	Respect	Empathize
<ul style="list-style-type: none">• Communicate with adults and peers in a professional manner• Actively participate and engage• Collaborate with classmates and teachers	<ul style="list-style-type: none">• Share, encourage and value diverse ideas• Check-in on friends and others• Ask questions, seek support• Advocate for self and others	<ul style="list-style-type: none">• Use appropriate language• Value and respect diverse thoughts, opinions, and cultures• Be prepared and on time to classes and community commitments	<ul style="list-style-type: none">• Listen and ask questions• Seek to understand the experiences of others• Be kind and inclusive

#JaguarsCare

Students who become involved in areas of problem behavior will be subject to progressive disciplinary actions. Please review the behavior flowchart and progressive discipline in the SCUSD Annual Parent and **Student Rights Notification and Standards of Behavior** (p.15-17) for more information on administrative consequences for suspendible offenses.



Electronics Policy ←

Electronic devices including, but not limited to portable speakers, video games, iPods, MP-3 players and cell phones are not to be used on campus **EXCEPT during a student's 30-minute lunch period and passing time.** The school assumes no responsibility for the loss or theft of electronic devices and will only help in the investigation of such loss or theft *if* time permits.

Please take particular note of the following:

- **Student cell phones must be turned off AND placed in the classroom cell phone storage boxes in each classroom prior to class starting.**
- Headphones/earbuds should be removed during class time.
- Cell phones should only be used during a student's lunch and/or passing periods, unless instructed by teacher for classroom use.
- Unapproved use of an electronic device (including smartwatches) during class time will result in the confiscation of that item and progressive disciplinary action.

CONSEQUENCES FOR NON-COMPLIANCE

Students who violate the electronics policy will be disciplined as follows:

- First Offense – Warning by teacher and review of electronics policy
- Second Offense—Item confiscated until end of the period with documentation of violation and teacher parent contact.
- Third Offense – Item confiscated until the end of the school day with documentation of violation and administrative parent contact.
- Fourth Offense– Item confiscation until the end of the school day, parent pick-up required, documentation of violation and lunch detention assigned.
- Offences for ongoing defiance will be addressed per Ed code.

FAILURE TO SURRENDER DEVICE

Students who use electronic devices for non-approved purposes or who refuse to surrender a device to school personnel if it interferes with teaching and learning in the classroom will be assigned consequences commensurate with a fourth offense as detailed in our discipline policy. Parents will be called to pick up the device from school.



Honesty Policy ←

Cheating includes but is not limited to: Copying another student's homework, quiz or test (or allowing another student to copy your work,) plagiarism, purposely deceiving the instructor, unauthorized collaboration, and/or theft or alteration of materials.

Students at Health Professions High School are expected, and will be held to the standard that they do their own work. Students learn and grow academically and socially when they do their own work and hold themselves to accountable for a high standard of honesty.

Consequences as defined in the Discipline Matrix may include, but are not limited to:

1st Offense: Warning, rewrite, loss of grade, define plagiarism, parent conference

2nd Offense: Loss of grade, rewrite, written contract, parent conference, No-Go List

3rd Offense: Drop, F, loss of grade, parent conference

Cheating and Plagiarism incidents may result in student being placed on the No-Go List.





Scrub Uniforms



Scrub Uniforms

Health Professions High School has a strict scrub uniform policy. All students at HPHS wear scrub uniforms (top and bottom) Monday - Friday as students are participating in the Patient Care Pathway and in training to be professionals in the healthcare field. (Students can wear scrub shorts or scrub skirts if they are knee length and hemmed.)

PE uniforms should be shorts/sweats and t-shirts/sweatshirts comfortable enough to move around in and designated by the PE teacher. Closed-toe shoes are required Monday-Friday due to labs in science classes and PE classes.

Students cannot wear or bring to school at any time:

- Gang, drug, or violence-related apparel, accessories or backpacks/shoes or any such items depicting or referencing R-rated content or drug or alcohol products.
- House shoes, slippers, slides, or any open-toed shoes

Several times a year, students are required to wear provided school uniform scrubs or professional dress for presentations and working with industry partners. Please let the office know if you need assistance in obtaining professional attire. Students that are not dressed professionally/appropriately will not be able to participate in the trip, presentation, or or work-based learning activity.

Progressive Discipline for Dress Code Violations:



1st Offense: Assigned to Lunchtime PD and call home

2nd Offense: Assigned to Lunchtime PD and Parent Conference

3rd Offense: Lunchtime PD, Parent Conference

4th Offense: Lunchtime PD, Parent Conference, No-Go List

Student Resources

Services Offered at School


High school can be a stressful time for all students and we want all students and parents to know how to reach out for help should a situation occur that causes panic, anxiety, fear, or sadness. The following services are offered at the school site:

- Counselor: Students are able to talk with Ms. Solares Luna in the counseling office. Students should email to schedule an appointment.
- Social worker: Our social worker is available 2-3 days a week to speak with students with mental health support needs or who are having suicidal thoughts, extreme issues with anxiety, panic, etc. Students can request support directly, or let staff know they would like to see the Social Worker
- Special Education: Our school has a SDC program and a RSP teacher who is on site Tuesday-Thursday
- HAWK Programs
- Alternative to Suspension

Health and Medication

In compliance with Education Code Section 49423, no medications will be accepted or administered at school without meeting the following requirements:

1. Physician and parent request forms filled out completely including both physician and parent signatures. No medication will be administered without detailed physician instructions.
2. Medication taken to school must be furnished in its pharmacy labeled bottled or in an original pharmacy labeled injectable medication kit. Non-prescription medication such as aspirin will not be administered at school even at a parent's request. Parents have the right to bring a medication to school and administer it if this is necessary. Students are not to keep medication on their person or in lockers. All medications must be turned in to the Attendance Office where a designated school employee will administer prescribed medication during school hours only upon written request of both the physician and the parent/guardian of the student.



NEED TO TALK?
HPHS CARES!


M-F Office
HAWK Manager - Ms. Lala
Academic Counselor - Ms. MJ
Principal - Ms. Buckley

Social Worker - Ms. Lopez
Call or Text: (916) 826-3501

T-Th RM D-4

M-F School-Wide
Don't forget your classroom teachers, office staff, campus monitors, HAWK, cafeteria, and custodial staff!

Use the QR code to submit a confidential concern or request for help. For emergencies, contact a staff member immediately, or call 911



WE ARE HERE FOR YOU!

#HPHSCARES



Intervention



Intervention Strategies

When issues arise, contacting home is the first step. Students will likely be referred to our School Counselor, Social Worker, HAWK or other staff, or the Principal to try and help them before negative behaviors escalate and start to disrupt their learning and the school environment. Multiple interventions may be recommended and families will be involved in the decision making process.

Professional Development

At Health Professions High School we view our students as young professionals and hold them to high standards. When students are tardy to class or do not wear scrub uniforms, they will be referred to Lunchtime Professional Development classes to participate in lessons on punctuality, professionalism and workplace etiquette.

No-Go List

Health Professions High School has a comprehensive Positive Behavior Supports and Intervention system. Students are taught CARE values and recognized regularly at Assemblies and through our CARE Recognition System for academic achievements and positive contributions to their classes and the school community.

The purpose of the No-Go List is to hold students accountable for decisions that may negatively impact their grades and/or campus culture, and encourage students for making efforts to engage and improve their behavior and academics when needed. Students on the No-Go List may not attend school events such as dances, games, field trips and/or certain Work Based learning opportunities.

Students are placed on the No-Go List if they have:

- More than 2 dress code violations in a quarter
- 5 or more unexcused absences in a quarter (Less than 90% positive attendance)
- 2 or more D's or F's in a quarter
- Any suspension in a quarter

The No-Go List resets at the end of each quarter to allow students to make better decisions and have the opportunity to attend future school activities and events.



Discipline ←



DISCIPLINARY Consequences

Consequences for violating school rules and norms can result in various disciplinary actions, these include but are not limited to:

Loss of Privilege

Students on the “No-Go List” may lose privileges to attend: sports games, extra curricular activities, dances, prom, Senior events and activities, participate in club activities, work-based learning opportunities and/or school field trips.

Lunch detention

A student may be assigned a lunch detention for a minor and/or a repeated minor offense. Lunch detentions can be served in the HAWK room or in a specific teacher’s room if requested by teacher.

Class suspension

A teacher has the right to suspend a student from his/her class for up to 2 days **with** notification of a parent. A parent conference must be scheduled by the teacher for any class suspension.

In-school suspension

A student may be assigned to an in-school suspension at the discretion of the principal or designee for offenses for which suspension is permitted.

Alternative to Suspension Program

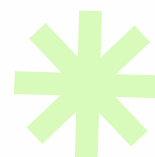
A student may be assigned to a mandatory Alternative to Suspension program for certain first-time offenses in lieu of suspension. Opportunity for Alternative to Suspension will be at the discretion of the school principal.

Out of School Suspension

The school principal or designee has the right to suspend a student for a period of up to five days. In cases of this type, an informal hearing between the principal, student, and other appropriate persons will be conducted if possible. The principal or designee will attempt to notify parents by telephone before this action is taken. Students or parents may appeal with written notice to the principal. The school principal has the right to recommend to the district superintendent that a student should be expelled. In cases of this type, a hearing will be conducted at the school district central office before the Expulsion Board.



Discipline ←



DURING SUSPENSION

Student is expected to be under the supervision and guidance of a parent during school hours when serving suspension days at home (7:00 a.m. - 4:30 p.m.). Student shall not appear on or about any school in the District during the period of suspension, except in the case of in-school suspensions, unless coming to the office on official business with the parent/guardian and by prior arrangement with a school administrator. The student is not to attend any school-sponsored event on or off any school campus during suspension. This is extended to include weekend and holiday activities, and would include, but not be limited to, field trips, athletic events, theater events, proms, dances, and band events. The site administrator will determine specific consequences and restrictions, concerning a suspension that enters into a vacation period. Violation of suspension rules may result in a minimum consequence of a warning, and a maximum consequence of a referral to the appropriate law enforcement agency. The responsibility of obtaining and doing class work lies with the student. The teacher may require the student to complete any assignments and tests missed during the suspension; however, the teacher is not required to provide homework. (E.C. 48913)

Note: A superintendent's suspension is an extended suspension of a pupil who has been recommended for expulsion. The suspension lasts until the Governing-Board rules on the expulsion. Upon request by parent/guardian, teachers will provide homework for students on an extended suspension.

PROPERTY DAMAGE

Any school district whose real or personal property has been willfully cut, defaced or otherwise injured, or whose property is loaned to a pupil and willfully not returned upon demand of an employee authorized to make the demand may, after affording the pupil his or her due process rights, withhold the grades, diploma and transcripts of the pupil responsible for the damage until the pupil or the pupil's parent or guardian has paid for the damage thereto, as provided in subdivision (a). E.C. 48904.

Campus Safety



CLOSED CAMPUS RULES

To improve student safety and neighborhood relations, **HPHS is a closed campus**. Once students arrive on campus in the morning, they must stay inside the perimeter gates at all times, including during lunch.

*****Food delivery of any kind purchased by students is not allowed to be delivered.*****

Visitors

Visitors must receive prior approval from the Office Staff or Principal and must sign in and receive a visitor's pass. We welcome parents and guardians on campus to visit their student's classroom provided they have arranged the meeting at least 24 hours in advance with the teacher and it has been approved by Office Staff or Principal.

To avoid interruption to the academic environment, students from other schools are not allowed on campus. The only exception to this policy is for graduates of HPHS in good standing, and who have pre-arranged their visit with a teacher and administration for a lunchtime visit only.

Emergency Information Cards

State laws require that an updated emergency card be kept on campus at all times. HPHS students must have a completed and signed emergency card on file to attend school events, field trips, dances, etc.

In case of emergencies, it is important that BOTH sides of the emergency card are filled out. Emergency cards will be handed out the first week of school and may also be obtained in the school office. We will use the Infinite Campus calling system in case of emergencies. **It is imperative that we have correct emergency information at all times so please call the office at 916-395-5010 if your contact information has changed.**

Student Rights


Student Rights and Responsibilities

All Students Have:

- Right to an education
- Right to a safe environment
- Right to receive respect
- Right to know rules and regulations

All Students Should:

- Attend school daily and on time
- Care for all property
- Show respect for others
- Responsibility to complete work
- Follow all school rules & regulations
- Follow staff directions without question
- Exhibit CARE Values on Campus at all Times



Jaguars			
C	A	R	E
Communicate	Advocate	Respect	Empathize
<ul style="list-style-type: none"> Communicate with adults and peers in a professional manner Actively participate and engage Collaborate with classmates and teachers 	<ul style="list-style-type: none"> Share, encourage and value diverse ideas Check-in on friends and others Ask questions, seek support Advocate for self and others 	<ul style="list-style-type: none"> Use appropriate language Value and respect diverse thoughts, opinions, and cultures Be prepared and on time to classes and community commitments 	<ul style="list-style-type: none"> Listen and ask questions Seek to understand the experiences of others Be kind and inclusive

#JaguarsCare

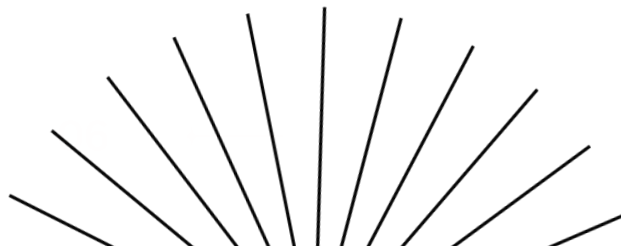
Title IX

The Sacramento City Unified School District is committed to providing an educational environment free of unwelcome conduct of a sexual nature including sexual advances, requests for sexual favor, and other verbal or physical conduct or communications constituting sexual harassment, as defined and otherwise prohibited by state and federal law. Sexual harassment includes verbal, visual or physical conduct of a sexual nature which may have a negative impact upon the victim's academic or work performance or creates an intimidating, hostile, or offensive educational/work environment.

For more information or to file a complaint, visit: <https://www.scusd.edu/title-ix-students>

Or contact the Title IX Coordinator:

Melinda Iremonger,
SCUSD Title IX Coordinator
5735 47th Avenue,
Sacramento, CA 95824
(916) 643-7446



School-Parent Contract



Students are expected to:

- Maintain at least 95% attendance;
- Wear scrub uniforms daily;
- Follow safety directives of staff members at all times;
- Observe all school and classroom rules;
- Be respectful of others and the learning environment;
- Demonstrate their best efforts on all assignments whether in the classroom or on homework;
- Attend school daily & arrive to all class on time and prepared to learn;
- Seek assistance for skills or concepts not fully understood;
- Check school email & Infinite Campus regularly for grades and missing assignments;
- Exhibit CARE values on campus: **Communicate, Advocate, Respect and Empathize** with others)

Parents are expected to:

- Provide a time, place, and support for homework activities;
- Keep contact information (including phone and email addresses) up-to-date;
- Ensure regular, punctual attendance;
- Review and Sign the SCUSD annual Parent and Student Rights Notification and Standards of Behavior Handbook
- Attend parent-teacher conferences and other school events and meetings as needed to support student engagement and success;
- Ask for support when needed;
- Check Infinite Campus regularly for grades and missing assignments.

Staff is expected to:

- Provide rigorous curriculum & work-based learning opportunities for all students
- Keep grade books regularly updated in Infinite Campus.
- Report student progress to parents through phone calls, email, conferences, written reports, achievement test results, etc.
- Provide opportunities for parents to learn how to help students, attend conferences, newsletters, articles, assemblies;
- Provide classroom and academic interventions as needed
- Communicate with parents when concerns arise.

Sign the Handbook





Thank You!

**Health Professions
High School**



916-395-5010



Holly-Buckley@scusd.edu



www.hphsjaguars.com

